



CATHOLIC SCHOOL

Education Committee Meeting Minutes

August 21, 2018

7:30-9:00pm

The mission of Holy Spirit Catholic School is to serve God by providing a challenging academic education within the Catholic tradition.

Members in attendance: Katie Jensen, Andrea Hoerner, Nat Peeters, Bill Van Nuland, Meghan Pahl, Beth Wallace, Mike Zuleger, Patty Vandevoort, and Father Bob Kollath

Members not in attendance: Jenn Hopkins and Meagan Bezeranski, Kay Woelfel

1. 2018-19 Chairs: Andrea Hoerner & Kay Woelfel
2. Secretary – Bill Van Nuland
3. Liaison Placements for Education Committee's Sub Committees:
 - a. Accreditation/Long-Range Planning – Bill Van Nuland
 - b. Athletic – Meghan Pahl
 - c. Development/Fundraising – Megan Bezeranski or Kay Woelfel
 - d. Finance – Nat Peeters
 - e. Home and School – Jenn Hopkins
 - f. Marketing – Andrea Hoerner
 - g. Policy – Katie Jensen
 - h. Technology – Beth Wallace
4. Patty Vande Voort gave the Business Manager's Report
5. Mike Zuleger gave the Principal's Report
6. The Education Committee has set a goal for the 2018-2019 school year to increase K-8th grade enrollment from 169 in 2018-19 to 180 students for the 2019-20, while retaining 90% of 2018-19 families.
 - a. All Liaison's to each sub committees are asked to write an action step(s) to meet the goal mentioned above for the October Education Meeting.
7. Discussion on forming a Staff/Student Wellness Committee per Diocesan Policy 5141.4
 - a. Holy Spirit will form a Wellness Committee to promote healthy life styles.

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Principal's Report

August 21, 2018

1. Enrollment update – As of 8/14/18

		Boys	Girls	2018-19	2017-18
3K MWF	Miss Jenni Hebbe	4	9	13	24
3K TTH	Miss Jenni Hebbe	7	7	14	14
4K	Mrs. Amanda Haering	10	6	16	14
4K	Mrs. Patti Athanas	10	6	16	14
K	Miss Lexy Kuepper	11	9	20	23
Gr. 1	Miss Stephanie Naranjo	12	12	24	23
Gr. 2	Ms. Denise Umlauf	9	9	18	28
Gr. 3	Mrs. Betty Van Asten	14	10	24	34
Gr. 4	Miss Maddie Stumpf	10	16	26	17
Gr. 5	Mrs. Alexa Zook	8	8	16	31
Gr. 6	Mrs. Shelley Meyerhofer	11	12	23	13
Gr. 7	Mr. Jake Coenen	0	7	7	11
Gr. 8	Mrs. Sarah Mooren/Mrs. Kari Burns	5	5	10	5
		111	116	227	251
				K-8 total	K-8 total
				168	185

- a.
- b. 2017-18 we had 4 3K students do both MWF & TR and in 2018-19 we have 2 students
- c. 79 total students in childcare (need contracts from some still), wrap around = 18 students, after school = 11 students (missing a large amount of contracts), occasional/drop in = 20 students

2. Teaching/Staff update

- a. Jennifer Madson has resigned, hired Alexa Zook at 5th grade teacher. Alexa received her teaching degree from Grand Valley State University in 2006.
- b. Still looking for a 3K aide in morning and childcare staff for afternoon/after school.

3. School Safety Grant

- a. We were awarded \$21,397 for Round 1
- b. Enhancements include: shatter-resistant film on doors, panic buttons gym and office, replace glass entrance doors, adding cameras to all entrance/exit doors
- c. Filled out our letter of intent to apply for Round 2 of Safety Grants
- d. Part of this grant required us to send 10% of full time teachers to 12-hour Mental Health training by August 2020
- e. Application deadline is August 30, 2018
- f. Looking at securing door to go into cafeteria for lunches and put more cameras, move key pad to childcare door

4. Athletics

- a. Games and practices are all set.
- b. Gym rentals and Google calendar are going well.