



CATHOLIC SCHOOL

Education Committee Meeting Minutes

November 13, 2018

6:30-8:00pm

The mission of Holy Spirit Catholic School is to serve God by providing a challenging academic education within the Catholic tradition.

Members in attendance: Meagan Bezeranski, Andrea Hoerner, Jenn Hopkins, Katie Jensen, Nat Peeters, Meghan Prah, Bill Van Nuland, Beth Wallace, Kay Woelfel, Mike Zuleger, and Father Bob Kollath

Members not in attendance: Patty Vande Voort

1. Opening Prayer – Bill Van Nuland 6:30 pm
2. Approve Oct. minutes... post on website with Principal's Report 6:32 pm
 - a. **Approved**
3. Business Manager's Report 6:35 pm
 - a. **Nat Peeters gave a quick update for the Business Manager's Report.**
 - b. **The current financial report is on track to meeting our budget for this year.**
 - c. **A concern was brought up with billing issues, and the Education Committee is concerned that our goal of retaining families may not be met adequately because of these frustrations.**
 - d. **This was identified as a serious problem, so we were directed by Father Bob to email Joan Boots with a carbon copy to Patty Vande Voort, our Business Manager.**
4. Principal's Report 6:50 pm
 - a. **Point of interest that was not in the report: Jill Guerts, a Guidance Counselor, was hired at 25% starting 11/14/2018 for the 2018/2019 school year.**
5. Liaison Updates 7:05 pm
(if you have anything to share... 5 minutes each)
 - a. Accreditation/Long-Range Planning – Bill Van Nuland
 - b. Athletic – Meghan Prah
 - c. Development/Fundraising – Megan Bezeranski or Kay Woelfel

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- d. Finance – Nat Peeters
 - e. Home and School – Jenn Hopkins
 - f. Marketing – Andrea Hoerner
 - g. Policy – Katie Jensen
 - h. Technology – Beth Wallace
6. Discussion on Parent Involvement hour requirements?? 7:45 pm
- a. Mike was advised by the Education Committee to implement his initiative to provide a fee of \$100 (\$50 for Pre3 or 4K). This fee may be worked off through volunteer activities at \$5 per hour. A list of acceptable activities will be given and tracked in the school office.
 - b. The idea behind this is to build community and parent relationships to help retain students and families. This is NOT meant to be another way for the school to make money. It's strictly a little push for new parents to get involved in our school.
7. Parent info/registration night in January?? 7:55 pm
- a. We will set up a meeting for January as a registration kickoff/parent info meeting.
8. Other items... 8:00 pm

*The Education Committee has set a **goal for the 2018-2019 school year:** to increase K-8th grade enrollment from 169 in 2018-19 to 180 students for the 2019-20, while retaining 90% of 2018-19 families.*

Additional Information: We will have copies of this agenda for all attendees, please print any other supporting documents if you would like them during the meeting.



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Principal's Report

November 13, 2018

1. FIRST Lego League

- a. Explosive Energy competed in the Regional FIRST Lego League tournament on Saturday, November 3rd. They received several award nominations and won the Robot performance award for having the highest scoring robot. In addition, they won the Champions Award meaning that their combined robot and project performance was determined to be the overall winner of the Regional tournament. Congratulations to the following team members: Kyle Watry, Chase Vandenberg, Sanibel Vandenberg, Simon Sprangers, Madelyn Kolasinski, George Kendall, and Joshua Blondin. The team will compete in the Sectional tournament on Sunday, December 2nd at Appleton East High School. Congratulations Explosive Energy and Good Luck at Sectionals!

2. MS Field trip

- a. On October 18 the MS visited the Shrine of our Lady of Good Help and St. Norbert's Abbey.
- b. While at the Shrine of Our Lady of Good Help, students learned about the Shrine's history, visited the Crypt (apparition site), went on a student-lead Rosary walk, visited the gift shop, and attended morning Mass.
- c. At St. Norbert's Abbey they took a tour of the church and facilities, learned about the history and life of a Norbertine, visited the National Shrine of St. Joseph, and spent time with Fr. Michael Brennan, O. Praem., who will be chatting with the students about what it is like to have a religious vocation.

3. Vision Screening

- a. We are working with the Lions Club to set up a vision screening, not an eye appointment, for an eyeglass prescription. This is to catch those that have vision issues and alert parents to follow up with an eye doctor. We are screening for conditions like the following conditions: An isometropia, Astigmatism, Hyperopia(farsighted), Myopia (nearsighted), Anomalous Corneal Reflexes, and Anisocoria. Click [here](#) to see what it's like. We are all set for **December 18th**. Parents will be notified of this screening and have an option to opt out if they wish.

4. School Safety Grant

- a. Round 2 of Safety Grants... We were awarded \$13,629 for Round 2
- b. Part of this grant required us to send 10% of full time teachers to a 12-hour Mental Health training by August 2020
- c. "Early Bird" Bingo door (west side) is fully operational and opens at 5:15 pm and the main back door opens at 6:00 pm. Both doors will close at their normal time.
- d. We will use this west door for funeral lunches during the day. Doors going into the cafeteria will be locked and workers will have a fob to enter. The door going down the choir hallway will be locked as well. Therefore, students will be completely safe/secure during this time.
- e. As of November 9, the childcare door (east side) will be fully operational as well. All contracted parents/guardians were offered 1 or 2 fobs to enter through the east side. The fobs will be activated from 6:45-7:45AM and 3:15-5:45PM and only work on the childcare door on the east side of school. If extended care or lunch bunch parents/guardians need to pick up their child(ren) during school hours, they will enter through the front doors of school. On November 9th all codes (besides teacher/staff) will be deactivated and will no longer work.

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5. Basketball season started

- a. We have a 5th and 6th grade both boys' and girls' teams. Invited interested 4th graders to practice with 5th grade and rotate – suiting up two 4th graders per game. We have one 7th grade boy playing with St. John's LC, and one 8th grade boy and one girl also playing with St. John's LC.

6. Upcoming Events:

- a. VIP/Veterans Day – November 9... not having mass, but still do activities and assembly.
- b. November 20 – Marching band in Appleton Christmas parade
- c. December 5-7 – Reconciliation for students
- d. December 18 – 7th grade retreat