



CATHOLIC SCHOOL

Education Committee Meeting Minutes

February 19, 2019

6:30-8:00pm

The mission of Holy Spirit Catholic School is to serve God by providing a challenging academic education within the Catholic tradition.

Members in attendance: Meagan Bezeranski, Andrea Hoerner, Jenn Hopkin, Katie Jensen, Nat Peeters, Meghan Prah, Bill Van Nuland, Beth Wallace, Kay Woelfel, Mike Zuleger, Patty Vande Voort, and Father Bob Kollath

Members not in attendance: Meagan Bezeranski, and Patty VandeVoort

1. Opening Prayer – Megan Bezeranski 6:30 pm
2. Approve Jan. minutes... post on website with Principal's Report 6:32 pm
 - a. Minutes are approved and should be posted to the website.
3. Principal's Report 6:35 pm
 - a. Mike Zuleger gave the Principal's Report.
4. Liaison Updates 6:45 pm
(if you have anything to share... 5 minutes each)
 - a. Accreditation/Long-Range Planning – Bill Van Nuland
 - i. In April, the liaisons will be discussing the progress towards meeting out goal of increasing enrollment and retaining families.
 - b. Athletic – Meghan Prah
 - i. Skills and Drills are occurring on target basketball and the Committee is planning on soccer and volleyball for the future.
 - ii. The gym rentals are continuing to fill for the Spring months.
 - c. Development/Fundraising – Megan Bezeranski or Kay Woelfel
 - i. May 18 is the golf outing.
 - ii. Mardi Gras has raised \$58,000 already and are on target to meet their \$75,000 budget.
 1. A wish list for the Paddle Raise was requested.
 2. Mardi Gras is a few seats from selling out.
 - d. Finance – Nat Peeters
 - i. Finance sub-Committee is meeting next week and hasn't meet recently due to inclement weather.
 - e. Home and School – Jenn Hopkin
 - i. Pizza Knight was a financial success.
 - ii. Skate City was also a well-attended success.
 - iii. Bingo is the next event in late April.

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- f. Marketing – Beth Wallace
 - i. Every new family that came to Pizza Knight/Open House were marketed to since the first contact.
 - ii. A.J. Klein is willing to visit Holy Spirit Catholic School to market our school when he is here in April.
 - g. Policy – Katie Jensen
 - i. The policies were found. There is a combination of Diocesan and Holy Spirit Policies. There will be meetings this summer so we can prioritize and put together a plan so that we can revise them consistently in the future.
 - h. Technology – Mike Zuleger
5. Registration update & potential 5th child discount 7:25 pm
- a. The Green Bay Diocese is advertising through the Compass to register kids to Catholic Schools. Holy Spirit Catholic School is going to advertise to parents who missed the Holy Spirit Catholic School registration deadline to let them know that the Diocese will reimburse the school for the \$200 registration fee if they register before March 15th.
 - b. The 5th child discount will be discussed with the Finance Team during the last week of February about a potential \$400 discount for the 5th child in a family.
6. Snow Day update 7:40 pm
- a. The Education Committee suggested that we file a waiver with the Diocese to not make up the instructional hours that were missed due to school cancellation for inclement weather.
 - b. It was also suggested that potential make up days be circled on the 2019-2020 calendar so that if needed, parents have a heads up.
7. Start Policy review 7:50 pm
- a. See the notes under Policy Liaison
8. Other items... 8:00 pm
- a. 2019-2020 Calendar. It was suggested by Ed. Committee to align our calendar with Kimberly's by making February 14 a day off for kids instead of February 27th.
 - b. Busing Boundaries – the Education Committee recommended that Mike Zuleger talk to the Principal at St. Ignatius Catholic School System (SICSS) about changing the boundaries to include the families that are in the SICSS boundaries, but send their kids to Holy Spirit Catholic School. Since the SICSS is concerned about losing “turf” and have a family affected by losing busing, we would like to find out if that SICSS family uses busing. The Education Committee recommends making short term contract with SICSS that should be reviewed in a couple of years, rather than on a 10+ years basis like in the past.

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*The Education Committee has set a **goal for the 2018-2019 school year**: to increase K-8th grade enrollment from 169 in 2018-19 to 180 students for the 2019-20, while retaining 90% of 2018-19 families.*

Additional Information: We will have copies of this agenda for all attendees, please print any other supporting documents if you would like them during the meeting.



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Principal's Report

February 19, 2019

1. Marketing Materials

- a. We have new marketing materials for the back of churches, website, Facebook, tours, etc.
- b. Marketing team has been working hard to put these together and started by gathering information from the teachers.
- c. Sent emails out to Parish Baptized 3-5 year olds with registration and marketing materials

2. Wisconsin Parental Choice Program (WPCP) discussion at March Education Committee meeting

- a. I invited Lori Paul, Director for the Advancement of Catholic Schools from the Diocese of Green Bay, to come and discuss with us in March exploring School Choice for 2020-2021 school year. She, among others, were hired in the diocese in response to the Mietler study and Diocesan Strategic Plan. She actually was the one who sent us the template for the new marketing materials
- b. New Choice Schools in diocese next year 2019-20: St. John Nepomucene in Little Chute, St. Clare in Wrightstown, St. Mary in Greenville, Holy Trinity in Casco, All Saints Catholic School in Denmark, Holy Family Catholic School in Brillion, and St. Mary's in Hilbert on joining the Wisconsin Choice Program
- c. WCRIS [Fact Sheet](#) Choice Program

3. Registration/Info Day on January 16 @ 8:00 am or 6:00 pm ("Scrip 101" class offered at 9:00 am and 5:00 pm)

- a. 20-30 families attended/ presentation
- b. Stacie Reis came up with a great idea to interview current high school schools who graduated from Holy Spirit and asked them how we prepared them for high school. She came up with the questions, Kris Sprangers videotaped it, Alison Sprangers edited it, Kari Burns posted it on YouTube and our website. It turned out to be another great marketing tool!

4. Open House/Family Pizza Night on January 30 from 5:00-7:00 pm

- a. 8 new families that signed in

5. Peek into PreSchool

- a. Had a few families attend the dates
- b. Periodically having tours scheduled the next month

6. Registration update

- a. Currently have 49 Returning* registrations done online through PowerSchool Registration
- b. Currently we have 8 New* student registrations done online through PowerSchool Registration
- c. *I'll have a more updated number the night of our meeting
- d. I will be emailing families on Thursday, February 14 to remind them
- e. Potentially call them the last week in February... help from Education Committee??
- f. Maybe extend \$200 registration fee out to March 8 to count towards tuition because started registration a little later??

7. Dr. Seuss week – February 25-March 1

- a. We will be having various dress up days during the week in Early Childhood and extending in K-grade 8 to help Celebrate Dr. Seuss's Birthday on March 2 and National Read Across America Day on March 2. We will also do another buddy reading activity in the gym.

8. Curriculum Review in Math finalized

- a. Purchased Math Expressions for 4K-5th grade and will do full implementation for 2019-20 school year.
- b. We did NOT purchase the “Common Core” edition. The publisher has a Standards Agnostic edition that are more aligned to our diocesan standards. The word “Common Core” does not show up anywhere on the materials.
- c. We are starting to watch online training videos and will have a full day inservice scheduled in June before teachers leave for summer break

9. National Assessment of Educational Progress (NAEP) for 4th grade RESCHEDULED on February 26, 2019

- a. Our school, and the 4th grade, has been selected to represent private schools across the nation by participating in the NAEP on February 7, 2019. The results are released as The Nation’s Report Card, which provided information about student achievement to educators, parents, policymakers, and the public.
- b. 4th grade parents were notified. The standardized assessment will take about 1.5-2 hours

10. Upcoming Events:

- a. February 22 – PUDD Day
- b. February 25-March 1 – Dr. Seuss Week
- c. February 26 – 4th grade participating in NAEP assessment (8:15-9:45 am)
- d. February 26 – Parent/ Teacher Conferences 3:30-7:00 pm
- e. March 6 – Ash Wednesday Mass at 10:00 AM
- f. March 8 – SPIRITUS missionaries are coming to speak with students
- g. March 13 – Rebecca Sievers, Camp Tekekwitha director, coming to speak with K-8 grade about Camp
- h. March 15 – PUDD Day
- i. March 16 – 8th grade Rummage Sale
- j. March 18 – Culver’s Night for Holy Spirit
- k. March 21 – Xavier Math Bowl for middle school students
- l. March 22 – Fish Fry in Holy Spirit Gym