

Minutes –Finance Council
05/28/2015
Holy Spirit Parish

Present: Greg Mayer, Tim Wyngaard, Angel Thomas, Fr. Bob Kollath, Bill Vande Voort, Patty Vande Voort, Roy Verstegen, Jonathan Probst, and Melody Buchinger.

1. Welcome Guests: Pete Scherer, Tina Keller, Bill Van Nuland, and Carol Boots from the Pastoral Council.
2. Prayer led by Fr. Bob Kollath
3. Jonathan Probst was assigned as minute taker
4. Angel Thomas was assigned “timekeeper”.
5. The minutes from the April 23, 2015 meeting were reviewed and approved without modification.
6. Dave Meyers from United Community Fundraiser presented a fundraising solution that would work in conjunction with script. The program would have parishioners register their debit and credit cards with Visa or MasterCard. Upon successful registration of a credit card/debit card, the card is then used as “credit” at participating businesses; the parish would receive a portion of the proceeds collected. Each business has a different percentage of proceeds that is given back to United Community Fundraiser and then a percentage is then forwarded back to the Parish. The Parish will have the ability to breakdown the funds into individual parishioner accounts. The Finance Council will research the program with other Parishes and revisit a future meeting.
7. The Finance Council met with the Pastoral Council to discuss establishing goals for each ministry. The goals that were discussed by the Finance Council were as follows: Create hospitality in all ministries and educate staff and implement customer service practices. With each goal stated, each individual ministry will be responsible for providing four measurable goals to the Finance/Pastoral Councils. Each Council will review the goals and will respond with any additions or modifications. A personnel committee was developed and will be made up of two Finance Council members and one from the Pastoral Council.
8. The 2015-2016 proposed budgets were reviewed.
 - a. Total revenues of \$1,445,388, which includes \$1,102,365 in sacrificial giving.
 - b. Total expenses of \$1,378,088 and \$67,300 of mortgage principal payments. The Parish subsidies for Faith Formation, Youth Ministry, Building & Grounds, and Worship and Spiritual Life were kept and the same dollar amounts as the 2014-2015 budgets which are \$82,872, \$71,470, \$103,930, and \$96,967 respectively. The only exception was the subsidy for Holy Spirit School. This subsidy was increased to \$303,529 due to lower enrollment/tuition as well as additional staffing expenses.

- c. There was a withdrawal of funds from the Father Fuller Endowment of \$47,000 to support tuition assistance. The Finance Council is in full support of the use of these funds. The Finance Council also supports the growth of education as well as the rebuilding of the student body.
 - d. A motion was made and seconded to withdraw \$49,463 from the St. Francis Endowment to repair the school roof at the Kimberly campus. The motion was passed unanimously.
 - e. A motion was made and seconded to accept the 2015-2016 budgets as proposed. The motion passed unanimously.
9. Roy updated the Council on Great Plains accounting software conversion. Due to the large difference between Parishes, the Diocese is making the implementation of Great Plains software voluntary. After discussion, it was the recommendation of the Business Administer that Holy Spirit will continue with the implementation of Great Plains.
10. The next meeting will be a social gathering tentatively scheduled on June 25, 2015 at Bill Vande Voort's house.