

Minutes – Finance Council
9/7/2017
Holy Spirit Parish

Present: Fr. Bob Kollath, Bill Vande Voort, Patty Vande Voort, Tim Wyngaard, Roy Verstegen, Jonathan Probst, Melody Buchinger, and Steve Hamilton.

1. Welcome and Prayer led by Father Bob Kollath.
2. Jonathan Probst was assigned as minute taker.
3. Roy Verstegen was assigned as time keeper.
4. Minutes from the August 24th meeting were reviewed and unanimously approved without any additions or modifications.
5. Patty gave the Finance Council a summary of her and Father Bob's meeting with Cindi Brawner from the Catholic Foundation and Paul Kolbach from the Diocese. Cindi has suggested that we hold off on our own capital campaign as the Green Bay Diocese will be starting their campaign in January 2018 and instead focus more on tithing. Cindi had also provided us with an action list of priorities that would need to be done to accomplish our goal. After discussion the Finance Council will implement the action list put forth to address tithing and the immediate need for replacing the boilers. We agreed to the timeline as follows:
 - Letter to go out to Parishioners addressing tithing and cash flow (September 13th – Tim Wyngaard)
 - Address parishioners about the need for increased tithing (Melody Buchinger September 16th and 17th)
 - Educate members on ACH/EFT Tithing (September 16, 17, 23, 24 – Roy Verstegen/Jon Probst)
 - Address the immediate concerns and need to replace boilers (Steve Hamilton – September 23rd and 24th)
 - Announcement of second collection for boiler funding (September 23rd and 24th – Father Bob)
 - Start second collection for boiler funding (September 30th and October 1st)

There will also be ongoing updates and additional education for Parishioners and those are as follows:

- Father Bob will recap monthly tithing at mass
- Finance Council will give further education quarterly on ACH/EFT
- A letter will be sent to Parishioners semiannually on tithing
- Educate Parishioners on IRA contributions and tax benefits

- Educate Parishioners on bequests

6. Patty updated the Finance Council on the current cash balance.
7. The Finance Council assigned Jon Probst to be responsible for the October Connections article and Melody Buchinger for the November article.
8. Discussion was had about the date, location and format of the upcoming Annual Meeting. Patty and Father will solidify a date and get back to the Council at our next meeting.
9. A letter will be drafted to the Scrip Committee asking them to raise their contribution to the Parish and lower their inventory based on the financial review done by the diocese.
10. The next meeting will be held Thursday, September 29th at the Parish Center Library.
11. A motion was made by Jon Probst and seconded by Melody Buchinger to adjourn. The motion was passed unanimously.