

## Holy Spirit Scrip Oversight Committee Meeting Minutes for Feb. 15, 2017

Meeting called to order at 6:01 pm with Tina, Jeanne, Bill, Brian and Chuck attending.

Group began with the Lord's Prayer.

Minutes were reviewed from January 11, 2017. Motion to approve TK, second by BM-Carried.

Jeanne reported that Scripnow/Scripware continue with little change. Sales of Scrip are sluggish in January. Jeanne reported her intent to avail herself at school conferences in the near future.

Financials were distributed and reviewed. Dialogue ensued centered on inventory discrepancies and slight balance variations. The committee agreed that these variances were well within acceptable ranges based on volume and the history of some "bounce back" from inventory month to month. As a matter of control, the committee discussed better control of Scrip which has occasion to be handled "outside the system." While the committee understands occasional need for meeting customer request, they ask only for a sound communication system be in place for the occasions when it happens. The committee noted that payments direct to parish general fund has amounted to \$23,267 and the fund balance currently allows for continued payments at the current rate.

Discussion shifted to ways to promote sales and incent use. Tina and Chuck are putting together an incentive where customers will have name tossed in for each \$10 McDonald's scrip card purchased in March (March Madness). One name will be drawn and will win "Catholic Macs" for a year! 46 weeks of Big Macs and 6 weeks of Filet-O-Fish. Depending on how the response is, we may reach out to other vendors and carry this type of incentive monthly or every other month.

Dormant accounts remain a work in progress.

Next meeting -3/15/17

BM moved, TK second to adjourn. Adjourned at 6:30pm