

Holy Spirit \$crip Oversight Committee Minutes: 6/14/17

Attended: Bill, Tina, Brian, Flo, Stacy and Jeanne **Excused:** Chuck & Ron

Meeting began at 6:18 with a prayer by Brian.

Minutes from April 26th meeting were approved with a motion Brian and Jeanne.

Update ScripNow & ScripWare: ScripNow is improving each month. The immediate plan is to put all emails of school families in ***ScripWare*** as their username before school begins in fall, so they can access their account. They will be informed at that time that they can see their credit. The credits for school & Faith Formation are paid out every month.

Income Statement & Balance Sheet: Inventory discrepancies are due to timing of when we run the month end reports. This will be monitored to make sure it corrects itself the following month.

Distributions to the parish & inventory balancing: According to 2016-17 profits, the parish will receive \$3,333 each month for the 2017-18 fiscal year.

May's COGS may be high due to ScripWare not recorded. Inventory continues to be monitored, but Kohl's bills are due the 1st week of each month which means the supply needs to be full. Parish purchases need to be paid in a timely manner.

New Corporate Campaign: Finance Council meeting on June 22nd will discuss the upcoming Capital Campaign. The goal will be set high enough, so it only has to be done once.

Dormant Accts & Outstanding Local \$crip: Much discussion ensued on where purchaser's credits could be applied. Could a parishioner with no children in either program have their credit applied to relatives who attend a Catholic grade school in the valley? Holy Spirit would still get half the credit. At this time, the answer is no. Local \$crip is still floating around. Calls will be made to people with larger amounts (approximately 20 people) to see if they can bring them in. Also, check with vendors. Update in 2 months.

Other Business: Darboy \$crip office will be closed Tuesdays thru summer Day. Committee is continuing to look at low weekly sales in Darboy. Talks continue with St. Mary's to see how their procedure works for online orders.

Next Meeting: 8-16-17

Motion made by Tina and seconded by Flo to adjourn meeting at 7:40

THANK YOU, BRIAN, FOR YOUR DEDICATION TO OUR \$CRIP OVERSIGHT COMMITTEE. YOU WILL SURELY BE MISSED!! GOD'S SPEED!!!