

Holy Spirit Scrip Oversight Committee Minutes: 8/16/17

Attended: Bill, Tina, Ron, and Jeanne **Excused:** Chuck & Flo

Meeting began at 6:00 with a prayer.

Minutes from June 14th meeting were approved with a motion Tina and Ron.

Update ScripNow & ScripWare: Is it set up so the families can now access their accounts to see their balances? The hope was to have this in place by the beginning of the school year. Festival will now be ordered through Great Lakes with their percentage staying the same. Scrip users need to be informed if they want to order online, they should call Jeanne (851-0494). Jeanne will have a consent form available at the orientation which allows a student to bring Scrip home for their parent.

Income Statement & Balance Sheet: Correction in July was for overstatement of income in May.

Distributions to the parish & inventory balancing: The parish monthly contribution is maintaining at \$3,333.

New Capital Campaign: Two vendors were brought in for the Capital Campaign to discuss how they could help raise a larger dollar amount. The Finance Council was to meet with the Parish Council and other ministries to determine feasibility and what the total capital campaign would include.

Dormant Accts & Outstanding Local Scrip: The accounts with no emails had their letter mailed to them. The rest of them will be emailed. One came back requesting their balance be transferred to someone else's account. \$40 was returned in Local Scrip.

LAST MONTH: Calls will be made to people with larger amounts (approximately 20 people) to see if they can bring them in. Also, check with vendors. **Update in 2 months.**

Other Business: Darboy Scrip office will remain closed on Tuesdays when school begins. Scrip hours in Darboy will be consistent at 9:00 till noon Wed-Sat. This will hopefully avoid all the different times posted incorrectly in parish communications.

Next Meeting: 10/11/17

Motion made by Jeanne and seconded by Bill to adjourn meeting at 6:40.