

HOLY SPIRIT Parish

Building and Grounds Committee Meeting

DATE: JANUARY 3, 2018

Attendees: Patty Vande Voort, Tom Langenhuizen, Ryan Koenigs, Andy Block, Bob Buchinger, Father Bob, Dave Hoh and Brian Dresang

Guests: Athletic Committee, Randy Mader, Jeff Pozniak

Notes:

1. David Hoh made a motion to approve the revised meeting minutes from September 28, 2017. The motion was seconded by Tom Langenhuizen. All approved.
2. John and Sherrie updated the committee on the new boiler installation. The status is as follows:
 - a. Installation has been delayed to Spring 2018 because of the cold weather.
 - b. There is asbestos in the rope gasket and burner blocks that will need to be removed prior to the boiler demolition starting.
 - c. John will call Scott Walton to review the asbestos.
 - d. Dave Hoh suggested Scott Walton contact Brandon Conrad at August Winter for support with the asbestos.
3. The Athletic Committee and the Building and Grounds Committee reviewed the existing gym floor. See the attached sketch for the proposed wood floor layout*.
4. Sherrie stated that part of the Darboy Church boiler exhaust dust is coated with asbestos. The contaminated exhaust duct will be removed and replaced.
5. Tom Langenhuizen will be the Project Manager for the new wood floor at the Darboy gym. Ryan Hardman will be the main contact for the Holy Spirit Athletic Committee.
6. John and Jeff Pozniak stated that we have contracted Mr. Carl Sutter from McMahan to get a recommendation on how to improve the overall side of the Holy Spirit access bridge.

7. John shared with the committee that McMahon is designing additional parking at Wilson Street. Brad Wagner from McMahon will attend one of our future meetings to share/review the drawings with us.
8. There are two classrooms at school that are experiencing water infiltration at the floors. The cost to repair these two room floors is \$12,000.
9. The Building and Grounds Committee approved replacing the carpet in Father Bob's kitchen and bathroom with the vinyl flooring.
10. Randy Mader proposed the following Kimberly Church light/lamp improvements:
 - a. Replace exterior lights \$367.00
 - b. Replace parish office exterior lights \$327.00
 - c. Replace church downlights and uplights \$750.00
 - d. Replace east and west wings up and down \$580.00
 - e. Altar area – Add track light at cloud, LED tape light crucifix \$950.00
 - f. Replace (14) station of cross lights \$2250.00
 - g. Replace lights at stair wells and choir area \$934.00
 - h. Replace exit lights \$165.00

The Building and Grounds Committee recommends the parish spend the total materials expense of \$6400. Patty will present these lamp cost improvements to the Finance Committee for approval.

11. The November Building and Grounds Committee Financial Report was reviewed. Our current budget is tracking under budget.
12. John will prepare the article for the January 10th Connections.
13. Tom Langenhuizen made a motion to adjourn the meeting and Dave Hoh seconded the motion. All approved.

*Proposed wood floor layout:

